

Services Committee - Guildhall Budget 2023-24
Saltash Town Council
For the year ended 31 March 2024

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Guildhall Operating Income										
Guildhall Income										
4200 GH Income - Guildhall Bookings	1,916	0	0	10,261	1,897	8,364	2,371	2,544	2,730	2,929
4201 GH Income - Guildhall Refreshments	342	0	0	257	272	(15)	249	267	287	308
4206 GH Income - Guildhall Misc Property Income	4	0	0	232	4	228	5	5	6	6
Total Guildhall Income	2,262	0	0	10,750	2,173	8,577	2,625	2,816	3,023	3,243
Total Guildhall Operating Income	2,262	0	0	10,750	2,173	8,577	2,625	2,816	3,023	3,243
Guildhall Operating Expenditure										
Guildhall Expenditure										
6400 GH Rates - Guildhall	8,608	0	100	9,808	9,899	9	10,622	11,397	12,229	13,122
6401 GH Water Rates - Guildhall	517	0	0	847	584	263	909	975	1,047	1,123
6402 GH Gas - Guildhall	3,819	0	0	6,500	3,632	2,868	5,551	5,956	6,391	6,858
6403 GH Electricity - Guildhall	4,078	0	(2,100)	13,000	9,444	1,456	6,066	6,509	6,984	7,494
6404 GH Fire & Security Alarm - Guildhall	743	0	0	1,396	982	414	1,498	1,607	1,725	1,851
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	0	500	1,129	1,107	522	1,212	1,300	1,395	1,497
6409 GH Boiler Service & Maintenance	463	0	0	1,135	608	527	1,218	1,307	1,402	1,505
6410 GH General Repairs & Maintenance	2,838	0	1,500	2,838	4,012	326	3,046	3,268	3,507	3,763
6411 GH Entertainment Licenses	0	0	0	1,000	0	1,000	1,073	1,151	1,235	1,326
6412 GH Lift Service & Maintenance	3,691	0	0	3,303	2,636	667	3,632	3,897	4,182	4,487
6413 GH Refreshment Costs - Guildhall	133	0	0	414	183	231	445	477	512	550
6414 GH Equipment - Guildhall	176	0	0	1,108	0	1,108	1,189	1,276	1,369	1,469
6418 GH Professional Fees	1,950	0	290	10,000	600	9,690	10,730	11,513	12,354	13,256
6420 GH Legionella Risk Assessment (Guildhall)	385	0	(290)	500	210	0	0	0	0	0
Total Guildhall Expenditure	28,672	0	0	52,978	33,897	19,081	47,191	50,633	54,332	58,301
Guildhall Staffing Expenditure										
Guildhall Staffing Expenses	218	0	282	454	98	638	488	524	562	603
6678 ST GH Staff Training (Guildhall)	76	0	1,129	565	0	1,694	607	651	699	750
Guildhall Staffing Costs	22,634	0	249	37,386	26,270	11,365	56,239	59,052	62,004	65,104
Total Guildhall Staffing Expenditure	22,928	0	1,660	38,405	26,368	13,697	57,334	60,227	63,265	66,457
Total Operating Expenditure	51,600	0	1,660	91,383	60,266	32,777	104,525	110,860	117,597	124,758
Total Guildhall Operating Expenditure	51,600	0	1,660	91,383	60,266	32,777	104,525	110,860	117,597	124,758
Total Guildhall Operating Surplus/ Deficit	(49,338)	0	(1,660)	(80,633)	(58,093)	(24,200)	(101,900)	(108,044)	(114,574)	(121,515)
Guildhall EMF Expenditure										
6470 GH EMF Guildhall Maintenance	7,290	60,303	0	20,000	1,415	78,888	0	6,500	6,500	6,500
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	13,660	739	0	17,399	0	0	0	0
Total Guildhall EMF Expenditure	7,290	63,303	13,660	20,739	1,415	96,287	0	6,500	6,500	6,500
Total Guildhall Expenditure (Operational & EMF)	58,890	63,303	15,320	112,122	61,681	129,064	104,525	117,360	124,097	131,258
Total Guildhall Budget Surplus/ (Deficit)	(56,627)	(63,303)	(15,320)	(101,372)	(59,508)	(120,487)	(101,900)	(114,544)	(121,074)	(128,015)

To/From Reserves & Budget Virements 2023/24

- Virement from General Reserves to Guildhall Staffing Costs - £249 - PE 99/22/23
- Virement from General Reserves to 6696 ST GH EMF Staff Contingency - £11,660 - FTC 58/23/24
- Virement from 6403 Guildhall Electricity to 6400 Guildhall Rates - £100 - SE 51/23/24
- Virement from 6420 GH Legionella Risk Assessment to 6418 GH Professional Fees - £290 - FTC 264/23/24
- Virement from 6671 ST SA Staff Expenses - Isambard House to 6677 ST GH Staff Travelling & Mobile Phone Expenses - 282 - FTC 264/23/24
- Virement from 6672 ST SA Staff Training - Isambard House to 6678 ST GH Staff Training (Guildhall) - £1,129 - FTC 264/23/24
- Virement from 6695 ST SA EMF Staff Contingency - Isambard House to 6696 ST GH EMF Staff Contingency (Guildhall)